

DISTRICT AND MUNICIPAL COURT MANAGERS' ASSOCIATION COURT STAFF PROGRAM

MARCH 19 – 21, 2008
RED LION HOTEL YAKIMA CENTER
YAKIMA, WASHINGTON



The District and Municipal Court Managers' Association (DMCMA) cordially invite Washington State Court staff to attend this year's DMCMA Court Staff Program. This program is geared toward providing staff with the most effective resources for the administration of court business and an opportunity to network with peers.

The program commences on Wednesday afternoon with Dr. Donna Beegle, Ed.D. Dr. Beegle is an experienced public speaker, discussion leader, and trainer. She is author of the book *See Poverty, Be the Difference* and has worked with a variety of groups to provide insights and strategies for communicating more effectively across race, class, gender, and generational barriers. This program is sponsored by the Minority and Justice Commission.

On Thursday morning Ms. Charlotte Jensen, Administrative Office of the Courts JIS Learning Specialist, will provide an update on the CMS project and review the Person Business Rules. Ms. Yvonne Pettus, Tacoma Municipal Court Administrator, follows with an interactive and provocative session on ethical issues for court personnel.

Thursday afternoon, program participants will have a unique opportunity to break into smaller groups and attend three of the four choice sessions offered. Sessions topics include bankruptcy updates, civil orders, ADR and Interlock updates, and a hands-on technology lab. Thursday concludes with Dr. Chani Phillips who will share ways to ease tension and be more productive in the workplace and at home.

On Friday morning, the program concludes with a session led by the informative and enthusiastic Mr. Brian Blasko, author of the book, *Crusin' Through Life at 35 mph*. Mr. Blasko will share his six strategies for keeping your internal engine running smoothly.

Please register early as space is limited to 155 individuals (four per court).

SPONSORED BY:
BOARD FOR COURT EDUCATION

**DISTRICT AND MUNICIPAL COURT
MANAGERS' ASSOCIATION
COURT STAFF PROGRAM
MARCH 19 – 21, 2008**



**WASHINGTON
COURTS**

RED LION HOTEL YAKIMA CENTER
607 EAST YAKIMA AVENUE
YAKIMA, WA 98901
RESERVATIONS: 800-733-5466
509-248-5900

[RED LION HOTEL YAKIMA CENTER](#)

OFF-SITE LODGING OPTIONS

OXFORD INN
(.79 MILES FROM RED LION/CONFERENCE SITE)
1603 EAST YAKIMA AVENUE
RESERVATIONS:
800-521-3050 OR 509-457-4444

HOLIDAY INN EXPRESS
(.38 MILES FROM RED LION/CONFERENCE SITE)
1001 EAST A STREET
RESERVATIONS: 509-249-1000

HOUSING

A block of rooms has been reserved for participants of this program. **You are responsible for making your own room reservations.** Note: 105 rooms are available at the Red Lion Hotel Yakima Center (\$70/single; \$80/double), 35 rooms are available at the Oxford Inn (25 singles at \$70/night; 10 doubles at \$85/night); and 10 rooms at the Holiday Inn Express (\$70/single). *Rooms are available on a first-come, first-served basis.*

Participants are encouraged to share a room as lodging space is an issue at the Red Lion Hotel. Sharing a room is also cost-effective for your court.

Contact hotels by Wednesday, February 19, 2008, to guarantee room availability. Request the group rate under the Administrative Office of the Courts' (AOC) room block. You must guarantee the room with a credit card.

WHO SHOULD ATTEND

Managers: Please circulate this flyer among your court staff as they will not be sent an individual flyer.

Limitations:

- Total enrollment is limited to 155 people.
- Each court is limited to four participants.

A waiting list will be established for those who wish to send more than four attendees; wait list individuals will be notified of their final status in the program shortly after the registration deadline.

REGISTRATION

The incidental fee is \$100 per person. This fee is non-refundable and covers all onsite costs over the state per diem allowance and beverage breaks.

To register for the program, please return the enclosed registration form, along with your check made payable to "Judicial Conference Registrar," **NO LATER THAN MARCH 3, 2008.**

REIMBURSEMENT

Each claimant must be a judicial branch employee. Reimbursement for programs funded by the BCE may be less than the maximum allowed in order to meet budget constraints.

Lodging: Reimbursement will be provided for two nights' lodging (\$60 per night). Reimbursement for housing expenses incurred at a lodging facility located within 50 road/nautical miles of either an employee's official residence or official work station (whichever is closer) is prohibited.

Meals: Wednesday's dinner; Thursday's breakfast and lunch; and Friday's breakfast will be direct-billed to the AOC as part of the BCE reimbursement. If you choose to eat elsewhere during hosted meals, you will not be reimbursed for the cost.

Reimbursement will be provided for Thursday's dinner and one lunch.

Travel: Due to limited funding, **no** transportation costs of any kind are reimbursed.

QUESTIONS

For questions regarding **registration and travel**, please contact Missy Goodell at 360-705-5308 or missy.goodell@courts.wa.gov.

For questions regarding **education**, please contact Ileen Gerstenberger at 360-705-5219 or ileen.gerstenberger@courts.wa.gov.

DISTRICT AND MUNICIPAL COURT MANAGERS' ASSOCIATION
COURT STAFF PROGRAM
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TENTATIVE AGENDA

WEDNESDAY, MARCH 19, 2008

12:00 p.m. – 1:30 p.m.	Registration
1:30 p.m. – 2:00 p.m.	Conference Welcome and Brief Overview of Education Curriculum Certificate
2:00 p.m. – 5:00 p.m.	<i>Improving Court Services to People in Poverty</i>
6:00 p.m. – 7:30 p.m.	Group Dinner

THURSDAY, MARCH 20, 2008

6:30 a.m. – 8:15 a.m.	Breakfast
8:30 a.m. – 9:15 a.m.	<i>CMS Update and Review Person Business Rules</i>
9:30 a.m. – 10:15 a.m.	<i>Ethics</i>
10:30 a.m. – 11:45 a.m.	Choice Sessions I (class sizes are limited): <ul style="list-style-type: none"> • <i>Bankruptcy</i> (limited to 45 participants) • <i>Civil Orders</i> (limited to 45 participants) • <i>DOL: ADR, Interlock, and More</i> (limited to 45 participants) • <i>AOC Resources/Inside Courts</i> (limited to 29 participants)
12:00 p.m. – 1:00 p.m.	Group Lunch
1:15 p.m. – 2:30 p.m.	Choice Sessions II (class sizes are limited): <ul style="list-style-type: none"> • <i>Bankruptcy</i> (limited to 45 participants) • <i>Civil Orders</i> (limited to 45 participants) • <i>DOL: ADR, Interlock, and More</i> (limited to 45 participants) • <i>AOC Resources/Inside Courts</i> (limited to 29 participants)
2:45 p.m. – 4:00 p.m.	Choice Sessions III (class sizes are limited): <ul style="list-style-type: none"> • <i>Bankruptcy</i> (limited to 45 participants) • <i>Civil Orders</i> (limited to 45 participants) • <i>DOL: ADR, Interlock, and More</i> (limited to 45 participants) • <i>AOC Resources/Inside Courts</i> (limited to 29 participants)
4:30 p.m. – 5:30 p.m.	<i>Stress Management and Yoga</i> (limited to 100 attendees – Pre-registration required)
5:30 p.m. – 7:00 p.m.	Dinner (<i>on your own</i>)
7:00 p.m.	Networking and Bunco

FRIDAY, MARCH 21, 2008

6:30 a.m. – 8:15 a.m.	Breakfast
8:30 a.m. – 12:00 p.m.	<i>Car Key Factor</i>
12:00 p.m.	Conference Concludes

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RED LION HOTEL YAKIMA CENTER
REGISTRATION FORM

Please complete the registration form and return with your payment by **MARCH 3, 2008**, to:

Financial Services
 Administrative Office of the Courts
 PO Box 41172
 Olympia, Washington 98504-1172
 FAX: 360-586-1405

Participant Name: _____

(please print)

Title: _____ Court: _____

Phone: _____ Fax: _____

Emergency Contact Name and Phone Number: _____

E-mail Address: _____

Guest Name: _____

Please note any special dietary restrictions or any other accommodations needed:

Please indicate which meals you and your guest(s) plan to attend:

Meal	Participant	Guest	Total
Wednesday Dinner	<input type="checkbox"/>	<input type="checkbox"/> \$17.00	
Thursday Breakfast	<input type="checkbox"/>	<input type="checkbox"/> \$10.00	
Thursday Lunch	<input type="checkbox"/>	<input type="checkbox"/> \$12.00	
Friday Breakfast	<input type="checkbox"/>	<input type="checkbox"/> \$10.00	
TOTAL:			\$ _____

Registration for Stress Management and Yoga Session

Limited to 100 participants. Please indicate if you would like to attend this session:

	Yes	No
Thursday, March 20, 4:30 – 5:30 p.m. - Stress Management and Yoga	<input type="checkbox"/>	<input type="checkbox"/>

REGISTRATION FEE = \$100.00 (non-refundable)

- Check or warrant is enclosed.
- County/city will issue warrant.

**PLEASE MAKE YOUR CHECK OR WARRANT PAYABLE TO:
 JUDICIAL CONFERENCE REGISTRAR**

AOC FISCAL USE ONLY

Warrant Personal

***Please join us for an evening
of fun and laughter!***

***Let's play Bunco
Thursday Night
at 7:00 p.m.***

What is BUNCO?

bun·co also **bun·ko** (bung' ko)

n. pl. **bun·cos**, also **bun·kos**

1. A swindle in which an unsuspecting person is cheated; a confidence game.
2. A parlor game played in teams with three dice.
3. A winning throw in the above game; three of a kind of a specified number.

[Probably alteration of Spanish banca, card game, from Italian banca, bank, of Germanic origin.]

Source: The Bunco Book, First Edition

Game Overview

Strictly speaking, BUNCO is a fast-paced game of dice, played in rounds.

Players take turns rolling the dice and trying to accumulate as many points as possible to win each round.

Rules are simple – you'll catch on quickly.



Lodging Options in Relation to Conference Site (Red Lion Hotel Yakima Center) Yakima, Washington

Conference Site: **Red Lion Hotel Yakima Center – 105 rooms available**
607 East Yakima Avenue
Reservations: 1-800-733-5466 or 509-248-5900

Off-Site Lodging: **Oxford Inn - 25 single/10 double rooms available**
(NOT the Oxford Suites located on the same street as the Oxford Inn – the Suites grant no government rate and we have no contract with them for this conference)
1603 East Yakima Avenue
Reservations: 1-800-521-3050 or 509-457-4444

Holiday Inn Express – 10 rooms available
1001 East A Street
Reservations: 509-249-1000

